

MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH COUNCIL HELD AT POLYPHANT VILLAGE HALL ON WEDNESDAY 19 MARCH 2008. THE MEETING COMMENCED AT 20.00HOURS. THE MEETING WAS OPEN TO THE PUBLIC AND THE PRESS.

ATTENDANCE

CHAIRMAN Iris Curley

VICE CHAIRMAN Dave Parnell

CLERK Elaine Cook

COUNCILLORS John Panter, Jenny Potter, Ken White, John Newbery, Eric Sleep, Adrian Brown and David Eno. Graham Facks-Martin.

APOLOGIES Bernard O'Neil and Neil Burden.

There were no members of the public present.

The Minutes of our Meeting dated 20 February 2008, which had been previously circulated, were proposed by J Po 2nd KW all were in full agreement that they be signed as a true and fair record of that said meeting.

1. MATTERS ARISING

- a. **Cycle Path** – to be placed on our Agenda for discussing next month.
- b. **War Memorial Posts** – the Chair thanked JN for all his hard work in painting the War Memorial Posts which was echoed by all Councillors.
- c. **New Code of Conduct Adoption** – We have acknowledgement of our information and confirmation that our acceptance appeared in the Cornish and Devon Post on 13 December 2007. Adrian's personal interests form is still outstanding but in hand. Copies of Standards Committee decisions on two parish councillors were available for information.
- d. **Polyphant/Lewannick road works** – in hand.
- e. **Polyphant Green** – We have now got a copy of the survey has carried out by Bruce Deighton. Beech tree (No 19) has a large branch which is splitting away from the main trunk and needs to be removed without delay. The Clerk has spoken to Ian Davies (County Forester) and informed NCDC planning. Mr Deighton has listed works recommended for this year and next year. He suggests that Horse Chestnut No 25 be felled for safety and that Horse Chestnut No 67 (outside Darkes' Farm) is a potential hazard and needs felling – both these trees are affected by rot. Ash tree no 27 is fine but it is suggested that BT be asked to relocate their stay wire. Mr Deighton also suggests that the wood chips generated from the work could be usefully spread on the recently constructed pathways. It was proposed that a copy of the report be sent to Ian Davies for his recommendations prior to submitting our planning permission application.
- f. **Lewannick Village Hall** – DE confirmed that he will get a key cut for the Clerk.
- g. **CALC** we have again written to CALC but have received no reply.
- h. **Road works on A30** – We have received a reply regarding our request for quieter road surfacing – this requirement will now be standard when resurfacing roads but

there is no scheme in the next four years to resurface between KennardsHouse and Two Bridges. We have a letter from Highways with a further update on maintenance work on A30 which the Chair read out.

- i. We have a letter on file re the wall at Moorview which we agreed last month was the responsibility of the owners.
- j. **Notice board Polyphant** – the Chair has mended this. DP also said that the notice board at Lewannick needs urgent attention. It was agreed that he would investigate.

2.REPORTS

- a. **Polyphant Playarea** – The Clerk has written to Aggregates Funding Office outlining our improvement plans. The Final Return for the 2007 grant is to be returned by the 28 March 2008.
- b. **Lewannick Playarea** – No report.
- c. **Senior Citizens Forum** – No report.
- d. **Launceston Transport Forum** – J Po had attended on the 28 February and updated on progress. Launceston Community Transport Partnership are hoping to operate a members service whereby members can book up a dial-a-ride which will mean residents could be picked up at their door. The scheme is directed at residents who have no transport. The bus, costing £30,000, will hold 15 – 16 passengers and operate within a 15 mile radius of the town centre. The committee are working on routes and will ensure that the scheme does not detract from other services. The bus drivers will be given training for first aid/driving and there is an offer of maintenance of the bus.

3. DOCUMENTS

- a. **Boundary Committee:** Letters announcing start of electoral review for new unitary authority. The aim is to ensure that each councillor represents the same number of electors and hopes to take into account the identities and interests of local communities. The review ends on the 21 April 2008.
- b. **NCDC Community Facilities Survey:** draft report based on information collected. The parish notice board in Lewannick car park has been omitted and the notice board outside PolyphantChapel is a church notice board and not a parish one. It was agreed that the care homes in Lewannick and Polyphant should also be mentioned.
- c. **Matthew Taylor MP Review on Affordable Housing** There is a request for feedback. Although the document was sent to us after the date for submission it is noted that Matthew Taylor is aware of this and would still like our feedback. It was agreed that the document would be circulated and given to J Po who said she would collate the information and submit our report.
- d. **NCDC Medium Term Financial Plans 2008/9** – for circulation.

4. PLANNING

- a. **2008/00306 19 Hawks Tor Drive, Mr W Pascoe. Erection of white PVCu conservatory to rear of property.** It was proposed by KW 2nd by J Pa, unanimously supported.
- b. JP – voiced his concerns with regard to Cormac/St Martins Close. The road had been lowered and appeared dangerous because of inadequate warning/lights. It was suggested that in future queries of this nature are logged on Fix My Street. Fix My Street is a new initiative and way to complain about any problems/concerns residents may

have in their neighbourhood. DE said it was a good site and he has personally used it to highlight problems.

5. FINANCE

- a. **Local Maintenance Partnership** We have confirmation that CCC have the authority to authorise our payment of £540 for 2007/08. They have also offered us a grant for 2008/9 towards the cost of the upkeep of the public rights of way, together with maps showing our footpaths. DP said there were paths at Trevadlock that were impassable. Clerk reminded that she had been requesting Councillors to kindly walk the footpaths and report back any concerns so that we can alert our contractor. Clerk has walked the paths in Polyphant which have all been cleared. Clerk has requested this on many occasions with precise feedback with grid references.
- b. **VAT Return** confirmation that our bank account has been credited with £1,376.21.
- c. **Shelter** request for grant. We have no funding for outside projects.
- d. **Scope** not actually asking for a grant but requesting volunteers for house collection – there were no volunteers.
- e. **Cornwall Rape and Sexual Abuse Centre** request for grant. We have no funding for outside projects.
- f. **South West Lumberjacks £543.44** for work done on Polyphant Play Area. It was proposed by KW 2nd J Pa, all were in full agreement that this invoice be paid. Cheque Number 558.
- g. **John Newbery £18.94** expenses in purchasing paint etc for work done on War Memorial. It was proposed by KW 2nd J Pa, all were in full agreement that this invoice be paid. Cheque Number 559 and thanks to John for carry-out this work on our behalf.
- h. **K J Frain £1,351.25** for fabricating railing to War Memorial in respect of better Health and Safety. It was proposed by KW 2nd J Pa, all were in full agreement, that this invoice be paid. Cheque Number 560.
- i. **Bruce Deighton £485.00** for work carried out on completing a survey for Polyphant Village Green. It was proposed by KW 2nd J Pa, all were in full agreement, that this invoice be paid. Cheque Number 561.

6. CORRESPONDENCE

- a. **Recycle for Cornwall** – Cornwall's Waste Awareness Team are inviting Councillors to come to discuss the new strategy to reduce waste in Cornwall, the services offered to local communities and how they can help us. The next meetings are 28/3/08 Restormel and 4/4 Carrick. No-one wished to attend.
- b. **2008 Register of Electors** – The Chair read out the deletions and additions.
- c. Police Liaison Meeting 19 March 2008.
- d. **Launceston Town Council – One Cornwall – meeting for local parish councillors and clerks – 8 April 2008.** J Po, AB and Clerk volunteered to attend.
- e. **One Cornwall** – comprehensive update Issue 6. Sally Lewis from NDC has been appointed to the One Cornwall Team. We will be contacted by our Parish Liaison Officer who will act as the key officer in linking us to One Cornwall. The electoral review

commenced on 26 February. The whole process must be completed by the end of October 2008.

f. **The future of H M Revenue and Customs office in Launceston, Cornwall.**

Looking for our support in fighting to save this office it was proposed by JN 2nd KW all in favour that we would write a letter of support.

7. **ANY OTHER BUSINESS**

a. **Lorries turning into Medrow** –lorries are apparently getting stuck when making deliveries in Medrow because of a lack of turning space. The Chair suggested she contact John Davey to seek his advice on appropriate signage. This was proposed by JPo 2nd JPa all in full agreement.

b. **Dog Fouling** – there have been a number of complaints received in regard to dogs fouling. We have a number of bins throughout the parish.

c. **Query May Annual Parish Meeting** – need to implement new Chairman to Chair the Ordinary Meeting following our AGM.

d. **Brambles – road hedges by Blackhill** – DP raised this 2ndIC. It was agreed that the Clerk would write to Highways after establishing who owns the relevant fields. (Mr and Mrs Statton, Eagle House, Launceston field after Blackhill, Mrs Harvey field prior to Blackhill and Mr A Jones final field on the left).

e. ES queried water blocking the top of the hill in Trevadlock. DE reminded him to go to the Website Fix My Street.

There being no further business the Chairman declared the meeting closed at 22:08 hours. Our next meeting will be held at Lewannick Village Hall on Wednesday 16 April 2008 commencing 20.00hours.