

**MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH
COUNCIL HELD ON WEDNESDAY 16 JANUARY 2008 AT 20.00 HOURS.
THE MEETING WAS HELD IN POLYPHANT COMMUNITY CENTRE.**

ATTENDANCE

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| CHAIRMAN | Iris Curley |
| VICE CHAIRMAN | David Parnell |
| CLERK | Elaine Cook |
| COUNCILLORS | Bernard O'Neil, Adrian Brown, Jenny Potter, Ken White, John Panter and John Newbery. |
| COUNTY COUNCILLOR | Neil Burden |
| APOLOGIES | Graham Facks-Martin, David Eno, Eric Sleep and Sharon Chinn Community Police Officer. |

PC Nicky Lawson held a general questions and answers session. Nicky is our Neighbourhood Beat Manager email nicola.lawson@devonandcornwall.pnn.police.uk. PC Lawson has a wealth of experience in community policing and her presence has been noted within the Lewannick parish. Cllr B O'N said that he had not seen any evidence of policing within Trevadlock and an appointment was set-up for PC Lawson to visit Cllr B O'N the next day. It was the general consensus of all present that police presence within the community is essential and this was accepted by PC Lawson. The Chair thanked her for her attendance.

There was one member of the public present who spoke on behalf of residents who have small children in Polyphant. He described how his children like to use the play area. However, it is very limited. The Chair explained the work in hand to improve the landscape there. Cllrs suggested that if residents helped with fund raising for equipment there would be a stronger possibility of the PC receiving grant funding.

There were no further queries.

The minutes of our meeting dated 15 November 2007, which had previously been circulated, were proposed by J Pa and 2nd by JN all were in full agreement that they be signed as a true and fair report of that said meeting.

The Clerk had received an email from C Cllr N Burden the contents of which were read out.

1. MATTERS ARISING

a. Post Office Parking Highways have acknowledged our proposals but there is nothing further to report. The Clerk will continually chase for updates.

b. Standing Orders

It was proposed by JN 2nd JPa, all in favour, that the standing orders as distributed to councillors be approved. It was proposed that, at the discretion of the Chair, we continue to adopt a ten minute period at the commencement of every ordinary meeting for the public to speak. The ten minute period would be extended again at the discretion of the Chair. Proposed JN 2nd JPa all in full agreement.

c. Waste bin, Trevadlock. We will write to Highways indicating that we want the waste bin to be positioned at the staggered crossroads at Trevadlock pro AB 2nd B O'N all support.

- d. **St Martins Close** grass has now been cut and Peter Melmoth of NCDC is in discussions with Launceston Town Council to include the site on their regular grass cutting schedule.
- e. **Algae, pavement Medrow.** We are continually chasing for this to be actioned. Highways consider it has been done but we have confirmed that no work has been done to the pavement to date.
- f. **CALC** the meeting was cancelled because Sarah had the flu. We have written, faxed and emailed asking to reschedule but have heard nothing. The clerk e mailed again this week hoping to obtain a reply. No response. Agreed to give one further chase and if we still have not heard to report to NALC.
- g. **CCC – Highways Update** Salt bin – we are told it will be installed soon. The Kellys House sign has been erected and the proposed parking restriction zone outside of Lewannick Post Office has been acknowledged by Highways.
- h. **Cycle Path** To be discussed at our next meeting when DE will hopefully be present. It is understood that DE is liaising with the school and NB has added the path to his list.
- i. **War Memorial Posts** JN has very kindly volunteered to paint the posts. The Chair thanked him for this and asked that his invoice for materials is submitted in due course. The railings for the War Memorial should be in situ within 4 – 6 weeks.

2. REPORTS

- a. **Polyphant Play Area** We are waiting for our tree surgeon, who has been instructed, to carry out works to this area. The police will be notified pro KW 2nd J Pa all in full agreement.
- b. **Lewannick Play Area** is well used no further report.
- c. **Senior Citizens Forum** next meeting 3 March 2008.
- d. **Launceston Area Community Transport** Copies of their meetings held on 4 December and 10 January 2008 available for inspection from Clerk.

3. DOCUMENTS

- a. **CCC – One Cornwall Consultation** has been submitted.
- b. **North Cornwall Local Development Framework** NCDC acknowledge receipt of our comments. Chair reminded Cllrs that the documents were circulated following our November meeting and Clerk received no comments whatsoever. Chair recommended a routine that when a councillor reads a document they e mail elaine@lewannickpc.f9.co.uk or phone 86673 and leave a message with their response, even if 'no comment'. It is Cllrs duty to instruct their Clerk on the council's response. It is not the clerk's job to read the documents and respond herself.
- c. **Cornwall County Fire Brigade IRMP Service Plan 2008/09.** The document was perused and responses made in the form of ticking boxes on a questionnaire.
- d. **Planning Made Simple:** A guide to help Parish Councils. This will be held by the Clerk and any Cllrs who want to read this should obtain from her. Copies of the plan – unbound – have also been requested to hand out to Cllrs.

4. PLANNING

- a. **2007/02376 Rosewood, Bowden Derra erection of new lobby and kitchen store with associated canopies** – we supported.

- b. **2007/02478 East Lodge, Polyphant, Mr Neil Cash** – erection of a double garage. Proposed by JN 2nd KW all in favour that we support this application.
- c. **2007/02489 Construction of a swimming pool, North Lodge, Bowden Derra, Mr David Cash.** It was explained that the Clerk had enquired from S W W Nick Gough his advice on the capacity at the Lewannick treatment plan for a pool. S W W have no objections. Pro JN 2nd KW all in favour that we support this application.

For information

- d. **2006/01841 erection of extensions – Trelaske Vean – approved.**
- e. **2007/01860 Works Polyphant Play Area – approved.**
- f. **2007/01980 Hillside, Hicks Mill – approved.**

5. FINANCE

a. Invoices for payment

David Jones £105.75 Parish Clock Annual Maintenance. Cheque Number 553.

APB Computer Services £49.95 Cheque Number 554.

Lewannick Village Hall £40.00. Cheque Number 555.

Proposed J Pa 2nd KW all in full support that the above invoices be paid.

- b. NCDC – Grants Team information on economic and community based services offered by NCDC.
- c. Aggregates Levy – further funding forms to fill in respect of our grant funding for the year 2007/08.

6. CORRESPONDENCE

- a. **Launceston Town Council** – asking if Clerk can help in office.
- b. **2008 Register of Electors.**
- c. NCDC – Off-Street Parking Places (Amendment) Order 2008.
- d. **One Cornwall**
- e. CCC – Local Maintenance Partnership 2007/08.

7. ANY OTHER BUSINESS

- a. **Brown Signs** – Proposed by JN 2nd B O’N all in full support that we write to Highways expressing our concerns.
- b. **Blackhill Quarry – blasts** – there was a loud blast at 2pm on 11 December 2007 that could be heard in Lewannick. This will be brought up at the next liaison meeting.

There being no further business the Chairman declared the meeting closed. Our next meeting will be held at Lewannick Village Hall on Wednesday 20 February 2008.