

**MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH
COUNCIL HELD ON WEDNESDAY 18 JULY 2007 - POLYPHANT
VILLAGE HALL. THE MEETING COMMENCED AT 20.00HRS.**

ATTENDANCE

CHAIRMAN	Iris Curley
VICE CHAIRMAN	Dave Parnell
CLERK	Elaine Cook
COUNCILLORS	David Eno, John Newbery, John Panter, Jenny Potter, Ken White and Bernard O'Brien.

APOLOGIES

COUNCILLOR	Eric Sleep
COUNTY COUNCILLOR	Neil Burden Graham Facks-Martin

MEMBERS OF THE PUBLIC There were four members of the public present.

Prior to the meeting a walk of the Green, Polyphant took place.

A member of the public enquired why he had not received any replies to letters sent to our Chair. The contents of the letters are to be discussed within our Agenda.

The Chair opened the meeting by welcoming our new Councillor Bernard O'Neil.

The Chair wished to clarify procedures following remarks received regarding the length of time allotted to the public at the commencement of our meetings. Following consultation with the Cornwall Association of Local Councils we have been advised that we can, if we wish, allow ten minutes for members of the public to speak only on matters listed in the agenda. If, on occasion, a further amount of time is required, this must be agreed within the council. Therefore, we would ask members of the public to let the Clerk have queries prior to the monthly meeting in order that they can be put on the Agenda. This should also help us to solve problems quickly. The CALC also added that the Chair must keep in mind that the work of parish councils has increased substantially and that our meetings should not last longer than two hours.

The Minutes of our Meeting dated 18 June 2007, which had previously been circulated, were proposed by JN 2nd by J Panter, all were in agreement that they were a true and fair report of that said meeting.

1. MATTERS ARISING

a. Circulation of Minutes/Agendas

Copies of letters from a resident had been circulated by the Clerk to all Councillors. We have also consulted CALC. Agendas must be displayed three clear days before a council meeting. We do not need to display the Minutes. It was proposed that we put the Agenda and Minutes on our website, thus making them available to everyone to read or download and to display them at Lewannick Post Office and Polyphant Noticeboard. Proposed by JN 2nd DE all

Councillors unanimously in favour that this resolution be passed. It was also unanimously proposed that a letter be sent to the resident explaining our resolution.

A copy of a letter signed by five members of the community had also been circulated to Councillors. It is the Clerk's duty to alert the Chairman on points of procedure during a meeting and CALC pointed out that members of the council are listening to a complaint even while the Chairman is receiving advice. CALC also stated that it is the Chairman's duty to keep a tight control over meetings. We cannot reply to letters until they have been brought before the council. Any letter addressed to the chair is deemed addressed to the parish council and must be discussed by members who will pass a resolution ordering the Clerk to reply as directed by the council. The chair should not, under any circumstances, write a reply. The Chair did not in the opinion of CALC contravene the Code of Conduct. It was proposed by KW 2nd JN all unanimously supported that they have every confidence in the Chair and Clerk. The Clerk was instructed to write and explain to the residents proposed JN 2nd DE all unanimously supported.

b. Maintenance problems

Cheryl Cooper, the Principal Access and Development Officer have now left her position and a new person will be appointed. It was further noted that the Draft Cornwall Countryside Access Strategy 2007 says the County Council's enforcement policy is in need of review and updating which should be done by 2008.

The roads in Polyphant have been patched. Join with Bowden Derra drive is still causing concern. It was proposed by JN 2nd J Potter all were in favour that we write to Steve Ewing and Rob Constance, Highways.

Kellys House: IC DP JPa and two residents met Steve Ewing on site 12 July. We were told that the government has asked all county councils to work towards uniformity on speed restrictions by 2010. In the meantime, Steve Ewing would like suggestions from the council as to what will help at Kelly's House/Cottage etc. The visibility at the site is poor with difficult bends. It was proposed by DE 2nd JN all were in favour that we write suggesting signage, speed limits and rumble strips.

- c. **Cornwall County Council – Draft Cornwall Countryside Access Strategy** – we have now received a paper copy which is being circulated – starting with Chair.
- d. **One Cornwall** – letter from Steven Ford CCC confirming that he will be delighted to attend our meeting on the 19 September to talk to us about ONE CORNWALL.
- e. **Aggregates Levy Sustainability Fund** – confirmed that our grant application has been forwarded.
- f. **Office** – Equipment is ordered and will be in place by September. With regard to procedure the clerk is mailing, faxing and sending by recorded delivery any planning documents. We need to register the new equipment details with our insurance company upon receipt. The clerk has suggested

that in view of our tight budget she will wait until the September funding is in place before claiming her salary.

- g. CCC – confirm that we have replied to survey.
- h. Land registered as CL258 – confirmed that we have replied.

2. REPORTS

- a. **Polyphant Play Area** Proposed that we contact County Forester for a site meeting to be followed by contacting neighbouring property JPo 2nd DE all in support.
- b. **Lewannick Play Area** JN is waiting for a quote from Taylormade with reference to a swing. Repairs are needed to equipment it was proposed by JN 2nd KW all in full agreement that minor repairs are carried out by JN.
- c. **Polyphant Green** Resident reported that a young ash tree had fallen. Clerk had contacted the County Forester as it is possible there is fungus in the root. Also asked Perfect Pasture to clear debris (this has been done) but to retain part of the root for inspection.

3. DOCUMENTS

- a. **CCC – One Cornwall – Supplementary submission by CCC for circulation.**
- b. **Western Power Distribution. Quality of Supply Report 2006 for circulation.**

4. FINANCE

- a. **Cheques for payment were presented as follows:-**
 - (i) Perfect Pastures £760.81 Cheque Number 540.
 - (ii) Clerk's expenses £32.01 Cheque Number 541.

5. PLANNING

- a. **2007/01207 Listed Building Consent for works to the roof ROSE COTTAGE, POLYPHANT. Mr I McCutcheon.** This was received on 29 June and emailed to R White NCDC who confirmed the 19 would be okay for our reply. Proposed JPo 2nd JN all in favour that the application is supported.
- b. **2007/01343 Trevadlock Farm, Mr and Mrs E G Sleep.** Support the erection of an agricultural dwelling. Object to the design, scale and elevated position of the proposed dwelling. Belief that the design would have a detrimental impact on the character of the village and surrounding environment. Pro DE 2nd JN all support.

For information

- c. 2007/01071 Freestone, Bowden, Approved by NCDC.
- d. 2007/00973 F P Wadge, Strayer Park – approved by NCDC.
- e. Land adjacent Sunnybank – Withdrawal of Enforcement Notice – NCDC.

6. CORRESPONDENCE

- a. **NCDC – 2007 Register of Electors – additions and deletions.**
- b. **CCC – confirmation of landowners Landerslake** has been forwarded.
- c. **Training on New Code of Conduct 24 July 2007.** Individual letters have been sent to all Cllrs.
- d. **CAPC – confirmation that we have joined.**

e. **Jubilee Certificates** – a resident has forwarded Certificates which we will frame and display.

7. **ANY OTHER BUSINESS.**

a. **Senior Citizens** – an inaugural meeting to be held on 20 July 2007 concerning the welfare of senior citizens. Already has the support of NCDC. Chair will attend. Organised by Cllr B O’N.

b. **Litter** – Trevadlock – Cllr B O’N concerned about the level of litter to be found in and around Trevadlock during the holiday period. Pro B O’N 2nd JN all supported that this is mentioned in our newsletter and letters sent directly to Farm/Manor and Park.

The Chair formally welcomed our new Councillor. The meeting was declared closed at 22.05hours. Our next meeting will be held at Lewannick on Wednesday 19 September. The meeting will commence at 19.00hours when a member of CCC will discuss One Cornwall.